



## MISSION DIRECTOR NATIONAL HEALTH MISSION, J&K

**Jammu Office:** Regional Institute of Health & Family Welfare, Nagrota, Jammu

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**NHM Help Line for Jammu Division: 18001800104; Kashmir Division: 18001800102**

### ADVERTISEMENT NOTICE

Applications are invited for recruitment of following posts on contractual basis, under National Health Mission, J&K in District Rajouri.

#### Eligibility/ Selection criteria:-

S. No	Post	No. of vacancies	Eligibility	Location
1.	<b>District Accounts Manager</b> Remuneration Rs. 23,400.00 per month	1	M.Com/B.Com from recognized University having Computer Proficiency in MS Office Package & Experience in working Software Tally. <b>Experience:</b> Minimum of 2 years post Qualification Work. Experience in relevant field. <b>Age: upto 45 years</b>	<b>District Rajouri</b>
2.	<b>Block Accounts Manager.</b> Remuneration Rs. 18,720.00 per month	1	B.Com from recognized University having Computer Proficiency in MS Office Package & Experience in working Software Tally. <b>Experience:</b> Minimum of 2 years post Qualification work Experience in relevant field. <b>Age: upto 45 years</b>	<b>Block Kandi District Rajouri.</b>

Candidates should bring filled application form along with the self-attested photo copies of the eligibility documents mentioned under terms & conditions to the office of **Mission Director, NHM, J&K at State Health Society, RIHFW, Nagrota, Jammu or in the Office of Chief Medical Officer, Rajouri by or before 28-09-2021.**

**Note:** Candidates who have already applied for the post/s in response to advertisement notices published vide SHS/NHM/J&K/K/6244-47 dated 20/08/2015 and SHS/NHM/J&K/J/6586-89 dated: 01/08/2016 will also be considered for the same and need not to apply afresh

#### **Terms & Conditions:-**

1. Selection of the Candidates shall be from the Concerned District on the basis of district level Merit List.
2. Candidates should be Domicile of District Rajouri, Union Territory of Jammu & Kashmir.
3. Hiring will be purely on contractual basis, initial contract for hiring shall be **upto 31<sup>st</sup> March 2022** and further yearly extension will be subject to satisfactory performance of

the candidate/ approval of the post by the Ministry of Health & Family Welfare, Govt. of India.

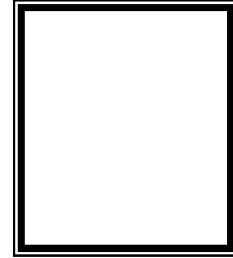
4. Application form shall be available on the official website of National Health Mission [www.jknhm.com](http://www.jknhm.com) which is the only and authentic source of information with respect to National Health Mission, J&K. This office shall not be responsible for any inconvenience caused due to any misleading/ false information made available by any other source/website(s) purportedly claiming to be associated with NHM, J&K, in any manner whatsoever. The last date of submission of application forms is **28<sup>th</sup> of September 2021** and no application shall be entertained after the cut off date.
5. The candidates who have obtained degrees through Distance Education Mode from the Universities recognised by the UGC as mentioned in Govt. Order No: 252-HE of 2012 dated: 30/05/2012 issued by the Higher Education Deptt. Civil Secretariat, J&K after 2005 shall have to submit a certificate from the concerned University along with application form stating that candidate had undergone the degree from their University head-quarters and not from the off-campus which have been established by these Universities beyond their territorial jurisdiction. **Application shall not be accepted in absence of this certificate.**
6. **List of documents to be enclosed with the application form:**
  - i. Date of Birth Certificate/ Matriculation Certificate.
  - ii. Degree certificate of requisite Qualifications from the recognised University.
  - iii. Marks sheet of all semesters/years and one consolidated marks sheet indicating marks of all the semesters/years of the requisite qualification for the post applied for.
  - iv. Domicile Certificate of UT of J&K.
  - v. Certificate from the concerned University along with application form stating that candidate had undergone the degree from their University head-quarters and not from the off-campus which have been established by these Universities beyond their territorial jurisdiction Experience Certificate as mentioned against each post In case of the candidates who have obtained degrees through Distance Education mode.
7. Applications not falling in the prescribed criteria or without aforesaid documents shall be rejected out rightly.
8. Candidates are advised to keep themselves updated through the website, no individual communication to the candidates shall be made in this regard.

Sd-  
Mission Director,  
NHM, J&K

**No: SHS/NHM/J&K/HR/**

**Dated:**

**APPLICATION FORM FOR HIRING OF STAFF UNDER  
NATIONAL HEALTH MISSION, J&K.**



1. Post applied for. \_\_\_\_\_
2. Name of Candidate \_\_\_\_\_
3. Parentage \_\_\_\_\_
4. Date of Birth \_\_\_\_\_
5. Permanent Address \_\_\_\_\_
6. E-mail/ Contact No. \_\_\_\_\_

7. **Details of Qualification: (viz I/ II/ III/ IV)**

Examination Passed	Board/University	Year of Passing	Marks Obtained	Total marks	%age
Ist Year					
2nd Year					
3 <sup>rd</sup> Year					
4 <sup>th</sup> Year					
(Cumulative)					

8. Date of completion of Degree \_\_\_\_\_

9. Experience if any:  
Duration \_\_\_\_\_ years \_\_\_\_\_ Months

10. No. of Enclosures \_\_\_\_\_

11. I do hereby declare that

- A. The Statement in this application is true to the best of my knowledge and belief.
- B. I have never been debarred from appearing at any examination/ interview.
- C. I have never been prosecuted or involved in any criminal case registered by the police or convicted by the criminal court.
- D. I shall accept the selection made by the selection committee, which will be binding on me.

I undertake that any willful concealment of the facts shall result in the cancellation of my candidature and debarring me from applying in future.

Signature of applicant.