



MISSION DIRECTOR NATIONAL HEALTH MISSION, J&K

Jammu Office: Regional Institute of Health & Family Welfare, Nagrota, Jammu.
Fax: 0191-2674114; Telephone: 2674244. Pin: 181221

Kashmir Office: J&K Housing Board Complex, Chanapora, Srinagar. Pin: 190015
Fax: 0194-2430359; Telephone: 2431167; e-mail: mdnhmjk@gmail.com
NHM Help Line for Jammu Division 18001800104: Kashmir Division 18001800102

Notice inviting e-Bids for Anti-Rodent, Termite and Insect Control Activities in Health Institutions in J&K under “Kayakalp” under National Health Mission, J&K (for the Year: 2016-17 spread over 2017-18)

For and on behalf of the Governor of Jammu & Kashmir State, online tenders are invited from the firms registered with Health & Medical Education Department of J&K State for Anti-Rodent, Termite and Insect Control Activities in Health Institutions in J&K under “Kayakalp” under National Health Mission, J&K (for the Year: 2016-17 spread over 2017-18) as per detailed specifications and Terms & Conditions mentioned in the Tender document:

S. No.	Particulars of Items	Cost of Tender Fee	Earnest Money
01	Anti-Rodent, Termite and Insect Control (For the Year: 2016-17 spread over 2017-18)	✓ Rs. 750/- for General Tenderers and ✓ Rs. 500/- for the Firms registered with DIC Jammu/ Kashmir as SSI Units	✓ Rs. 25,000.00 for General Tenderers ✓ Rs. 2,500.00 for the Firms registered with DIC Jammu/ Kashmir as SSI Units

1. The tender document for the above job can be seen on the website www.jktenders.gov.in and www.jknhrm.com from **03.03.2017 (1400 hrs.)**
2. The tender documents can be downloaded from the above websites from **03.03.2017 (1600 Hrs)** onwards.
3. Pre-Bid meeting shall be held in the Conference Hall of State Health Society, NHM, Regional Institute of Health & Family Welfare, Near Sainik School, Kandoli Nagrota, Jammu – 181221 (J&K) on **15.03.2017 at 1600 Hrs.**
4. In order to avoid any kind of confusion, bids (both Technical as well as Financial bid) shall be submitted in electronic format on website www.jktenders.gov.in only from **16.03.2017 (1000 Hrs) upto 25.03.2017 (1600 Hrs).**
5. Technical bids will be opened on **27.03.2017 (1600 Hrs)** in Conference Hall of State Health Society, NHM, Regional Institute of Health & Family Welfare, Near Sainik School, Kandoli Nagrota, Jammu – 181221 (J&K) in presence of bidders who wish to attend. In case of holiday on the date of opening of bid, bids will be opened on the next working day at the same time and venue.
6. Financial bids of bidders, qualifying the Technical evaluation, shall be opened on later date, which will be notified separately.
7. Cost of Tender Document, in the shape of DD favouring National Health Mission, J&K and Earnest Money Deposit, in the shape of CDR/ FDR, **pledged to the FA & CAO, National Health Mission, J&K**, in original, should reach to the office of FA & CAO, State Health Society, NHM, J&K alongwith documents and undertaking mentioned at Annexure “B” through Speed Post/ Regd. Post/ in-person before due time of submission of bid. Purchase Committee of State Health Society, NHM, J&K shall not be responsible for any delay due to any reason.
8. Affidavit, in original, on Rs.100/- stamp paper duly attested by **1st Class Magistrate** stating that:
(i) The firm has not been blacklisted in the past by any Govt./ Private institution of the country and there is no vigilance/ any other investigating agency, case pending against the firm/ supplier.
(ii) If anything found wrong at any stage, I shall be responsible and deem to any legal action against me.
9. **Complete bidding process will be on-line. Tenderers are not required to submit the price bid in physical form.**

Sd/-
Mission Director
NHM, J&K
(Tender Inviting Authority)

Copy for information to the: -

1. Commissioner/ Secretary to Govt., H&ME Deptt. (Chairman Executive Committee, SHS, J&K), Civil Secretariat, Jammu
2. All Members of the Purchase Committee, State Health Society, NHM, J&K
3. In-Charge, Programme Manager (IT), NHM, J&K to place the tender documents on web-site of NHM
4. **Joint Director Information Department Jammu for publication of Tender Notice in at least two leading National Papers and two local papers each from Jammu and Kashmir Division. Cuttings of the same be sent to this office for confirmation.**

**Financial Advisor & CAO,
NHM, J&K**



PURCHASE COMMITTEE, STATE HEALTH SOCIETY,
NATIONAL HEALTH MISSION, JAMMU AND KASHMIR

Name of the Group/ Project: Anti-Rodent, Termite and Insect Control Activities in Health Institutions in J&K under “Kayakalp”, National Health Mission, J&K
(For the Year: 2016-17 spread over 2017-18)

NOTICE INVITING BIDS

E-TENDER NOTICE 03 OF 2017

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8. Affidavit, in original, on Rs.100/- stamp paper duly attested by 1st **Class Magistrate** stating that:
(i) The firm has not been blacklisted in the past by any Govt./ Private institution of the country and there is no vigilance/ any other investigating agency, case pending against the firm/ supplier.
(ii) If anything found wrong at any stage, I shall be responsible and deem to any legal action against me.
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Sd/-
Mission Director
NHM, J&K
(Tender Inviting Authority)

No: SHS/NHM/J&K/22591-99

Dated: 01/03/2017

Instructions to bidders regarding e-tendering process:

1. The interested bidder can download the notice inviting EoI/ bidding document from the website <http://jktenders.gov.in>.
2. To participate in bidding process, bidders have to get (DSC) “Digital Signature Certificate” as per Information Technology Act-2000, to participate in online bidding. This certificate will be required for digitally signing the bid. Bidders can get the above-mentioned digital certificate from any NIC/ Govt. approved vendors. The Bidders, who already possess valid (DSC) Digital Signature Certificates, need not to procure new Digital Signature Certificate.
3. The bidders have to submit their bids online in electronic format with Digital Signature. The bids cannot be uploaded without Digital Signature. No Proposal will be accepted in physical form.
4. Bids will be opened online as per time schedule mentioned in the notice inviting EoI.
5. Before submission of online bids, bidders must ensure that scanned copies of all the necessary documents have been attached with the bid.
6. The State Health Society, J&K will not be responsible for delay in online submission of bids, whatsoever reasons may be.
7. All the required information for bid must be filled and submitted online.
8. Bidders should get ready with the scanned copies of cost of documents & EMD as specified in the tender documents. The original instruments in respect of cost of documents, EMD and relevant documents be submitted to the Tender Inviting Authority by Speed Post/ Registered Post/ In-Person as per the time schedule specified.
9. The details of cost of documents, EMD specified in the tender documents should be the same, as submitted online (scanned copies) otherwise bid will not be accepted.
10. Bidders can contact the FA&CAO, SHS, NHM, J&K for any guidance for getting DSC or any other relevant details in respect of e-tendering process.
11. Bidders are advised to use “My Documents” area in their user on <http://jktenders.gov.in> e-tendering portal to store important documents like Balance sheet, VAT Certificate, Sales Tax Clearance Certificate, IT certificate, and other relevant documents etc., and attach these certificates as Non Statutory documents while submitting their bids.
12. Bidders are advised not to make any change in BOQ (Bill of Quantities) contents or its name. In no case they should attempt to create similar BOQ manually. The BOQ downloaded should be used for filling the rates inclusive of all taxes and it should be saved with the same as it contains.
13. Bidders are advised to scan their documents at 100 DPI (Dots per Inch) resolutions with Black and White, PDF Scan properly.
14. The guidelines for submission of bid online can be downloaded from the website <http://jktenders.gov.in>.
15. **Scanned copies of the below mentioned documents shall be attached from My Document area for tenderers.**
 - a. PAN Card
 - b. Sales Tax / VAT/ Service Tax Registration certificate
 - c. Latest “Sales Tax/ VAT Clearance Certificate” issued by competent authority.

Terms and Conditions:

1. Bidders should be registered with the Health and Medical Education Department of J&K.
2. The project will be for the year – 2016-17 spread over the year – 2017-18.
3. **Initially, only four Districts, including District(s) Jammu and Kathua in Jammu Division and Srinagar and Anantnag in Kashmir Division will be covered under Kayakalp, National Health Mission, J&K.**
4. Rates quoted should be FOR, in accordance with the BOQ inclusive of all taxes and charges.
5. **Rates quoted should be for –**
 - (i) Anti-Termite Treatment - Per Sq. Ft. (under five year warranty);
 - (ii) Rodent Control – Per Sq. Ft. (annual basis). However, treatment has to be provided on monthly basis;
 - (iii) Insect Control – Per Sq. Ft. (monthly basis)
6. Bids are to be submitted under two cover system:

A) COVER 1st (Technical Cover) should contain:

1. Scanned copy of Tender Fee
2. Scanned copy of EMD.

CDR/ FDR Format:

Received from M/s.....pledged to the _____

3. Under-Taking.
4. Scanned Copy of an affidavit on Rs.100/- stamp paper duly attested by 1st **Class Judicial Magistrate** with the effect that: -
 - i) The documents/ catalogues alongwith authority letter etc. enclosed with the bid are genuine and have not been tampered or fabricated.
 - ii) The firm has not been blacklisted in the past by any Govt./ Private institution of the country and there is no vigilance/ any other investigating agency, case pending against the firm/ bidder.
 - iii) If anything is found misleading/ false at any stage, I/ we shall be responsible and deem to any legal action against me/ us.

Scanned copies of below mentioned documents shall be uploaded from My Document area.

- a) Pan Card of the Organization and Authorized Signatory;
- b) Service Tax/ TIN Registration Certificate, alongwith latest Clearance Certificate issued by the Competent Authority;
- c) Certificate of Registration with Pest Control Association of India (PCAI)/ Indian Pest Control Association (IPCA);
- d) Valid license to stock and use restricted insecticides for commercial pest control Operations issued by the by the competent authority from Agriculture Department J&K (Ministry of Agriculture);
- e) License to sell, stock or exhibit for sale or distribution of pesticides issued by the by the competent authority from Agriculture Department J&K (Ministry of Agriculture);
- f) Experience in handling Anti-Rodent, termite control and insect control operations, duly supported with completion certificates, in Govt./ Semi Govt./ Public Sector undertakings duly issued by the Competent Authority;
- g) Certificate of registration under ESIC/ EPF;
- h) Certificate of registration with Labour Deptt.;
- i) Experience of handling similar projects in healthcare Institutions; and
- j) ISO Certifications

Originals of below Mentioned Documents have to be submitted with the office of the FA&CAO (Chairman), Purchase Committee, State Health Society, National Health Mission, J&K at Regional

Institute of Health & Family Welfare, Near Sainik School, Kandoli Nagrota, Jammu – 181221 (J&K) by or before the last date and time for submission of online bids:

1. Tender Fee and EMD
2. Affidavit
3. Annexure “A” and ”B”
4. All the above documents from **a to j**

B) COVER 2nd (Financial Cover) should contain:

1. Rates submitted by the bidders in the BOQ, to be uploaded on www.jktenders.gov.in and not to be submitted, in hard copy;
2. Detailed description of rates.
7. The bidders are advised to carefully examine all the terms & conditions for submitting complete and comprehensive bid. In case of any doubts, same shall be referred to the Tender Inviting Authority, in writing, by or before the Pre-Bid meeting for necessary clarifications. Failing to comply with any of the terms and conditions will lead to rejection of bid, even if it is competitive offer.
8. The bidders/ authorized representatives, including any other stakeholder, should point out to the Tender Inviting Authority regarding embitterment, if any, prior to and on the day of pre-bid meeting. Thereafter, the bidders/ authorized representatives, including any other stakeholder, will have no legal right to confer or to represent on one ground or the other.
9. After conducting pre-bid meeting, necessary modifications in notice inviting EoI, if required, can be made and same will be uploaded on website(s) www.jktenders.gov.in and www.jknrhm.com. **The same shall neither be published in any newspaper** nor be informed individually. Hence, bidders are advised to keep themselves updated through these websites.
10. All the documents to be uploaded should be self-attested, alongwith seal, by the authorized signatory of the bidder with seal. Authorized signatory means a person duly authorized by the competent authority viz., Proprietor/ Partner/ Managing Director/ Chairman/ Board of Directors through Power of Attorney to sign on behalf of the Firm/ Company.
11. The same person should sign the entire correspondence, letters and documents who has signed the original bid documents. In case of change to this effect, an affidavit shall have to be submitted in support of the change.
12. Financial bid (Price bid) of only those tenderers shall be opened who will qualify in Technical bids on the basis of Technical Evaluation report. Date of opening of Financial Bid shall be notified separately.
13. It will be the responsibility of the tenderer to mention any special offers clearly in the technical bid only.
14. Price bids should be offered **on-line only**.
15. Specifications in financial bid should not differ with the original tender specifications/ samples, otherwise tender may liable to be rejected.
16. No conditional bids shall be accepted.
17. Rate contract shall be valid for a period of **twelve months** from the date of issue of approved rate contract or till such time the new rate contract comes into force.
18. **Earnest Money Deposit:**
 - i. Bids shall have to be accompanied with an Earnest Money Deposit **Rs.25,000/- (Rupees Twenty Five Thousand only)** in the shape of CDR/ FDR, pledged to the FA & CAO, National Health Mission, J&K without which bids will not be considered as valid. EMD shall be in the form of CDR/ FDR duly pledged in favour of FA & CAO, NHM, J&K. Scanned copies of CDR/ FDR shall have to be uploaded alongwith Technical bid and shall have to be deposited, in original, in the office of FA & CAO, NHM, J&K before the last date and time of bid submission. **EMD in any other form will not be accepted. Bids submitted without sufficient EMD shall summarily be rejected.**
 - ii. **Forfeiture of EMD:** EMD of the bidder will be forfeited in following cases –
 - a) Withdraws or modifies the offer after opening of tender;

- b) Violates any terms & conditions of the tender document;
 - c) Fails to execute the agreement, if any, prescribed within the specified time or extended time by competent authority on the request of the bidder;
 - d) Fails to execute the contract within the prescribed time, including extended time, in any.
- iii. EMD of unsuccessful bidder shall be refunded soon after finalization of the tender, whereas it shall be retained in case of successful bidder will be refunded only after completion of the contract period.
- iv. EMD lying with State Health Society, NHM, J&K in respect of any other tender, awaiting approval or rejected or on account of contracts being completed, shall not be adjusted towards EMD for this tender. The earnest money may, however, be taken into consideration in case bids are re-invited for the same items.

19. Payment:

- i. Payment shall be made in your favour by the State Health Society, NHM, J&K after receipt of bills, duly verified by the concerned Officers (Chief Medical Officers/ Medical Superintendents) and after deduction of Statutory dues, if any. Mission Director, NHM, J&K reserves the right to seek satisfactory performance report from the concerned Officers (Chief Medical Officers/ Medical Superintendents);
- ii. No advance payments shall be made to the bidder;
- iii. Bills/ invoices are to be submitted in triplicate; and
- iv. Payment shall be made by RTGS/ NEFT/ PFMS. Expenses on this account, if any, shall be borne by the successful bidder.
- v. Schedule of payment is as follows:

S. No.	Activity	Payment Schedule
1.	Anti-Rodent Treatment	a) 50% after completion of first job and receipt of verification report from the concerned Officer; b) 40% after completion of three months; and c) 10% after completion of the contract period
2.	Termite Control	a) 90% after completion of the job and receipt of verification report from the concerned Officer; and b) 10% after completion of the contract period
3.	Insect Control	After completion of the job and receipt of verification report from the concerned Officer

20. Responsibilities of Successful Bidder:

- a) The successful bidder shall have to abide by the terms and conditions of the NIT and the approval of the contract for which an agreement shall have to be executed, in the prescribed form, on Non-Judicial Stamp Paper of Rs.100/-, with the FA&CAO, State Health Society, NHM, J&K. Cost of stamp duty shall be borne by the bidder.
- b) The successful bidder is bound to stick on the rates once quoted by him. In addition, he shall have to abide by the standard terms and conditions as laid down in the J&K book of financial rules/ codes and the conditions as per the contract.
- c) The successful bidder shall be responsible for execution of contract in full and shall not in any case assign or sub-let approved contract or any part thereof to other party. Suitable penalty up-to 10% of the total value of a contract shall be imposed for any deviation from contractual obligation on merits of each case, which can be forfeiture of Earnest Money Deposit/ withholding of payments pending with State Health Society or even debarring/ black listing of the bidder. The earnest money shall be forfeited if the contractor withdraws his tender or revise the prices of his offer within validity period/ refuse to comply the supply order placed on him within the validity period of offer.
- d) Ensure that the prices charged shall in no event exceed the lowest price charged by the successful bidder from any other persons/ organizations during the period of contract. If any time, during the contract period, bidder reduces the price chargeable under the contract, he shall forthwith notify such reduction to the State Health Society and the price applicable, after the date of coming into force of such reduction, shall stand correspondingly reduced.

e) **Produce documentary proof regarding purchase of insecticides, pesticides, of standard quality, from the Principal manufacturer.**

21. Any loss sustained by the department as a result of re-tendering the contract or allotting the same to 2nd lowest tenderer due to backing out by the successful bidder, shall be recovered from the defaulting bidder out of his Earnest Money Deposit or from any of his pending bills with department, as the case may be. Even if the second lowest bidder agreed to carry the contract at the rate of first lowest, the earnest money deposit of the first lowest bidder will be forfeited and he shall have no claim for the same and also shall have no right to raise this issue in any court of law. The same procedure will be adopted in case of second lowest on his default and likewise for 3rd lowest.
22. The failure of bidder to fulfill any of its obligations under the work order shall not be considered to be a default in so far as such inability arises from an event of force majeure, provided that the party affected by such an event:
 - a) Has taken all reasonable precautions, due care and reasonable alternative measures in order to carry out the terms and conditions of the agreement, and
 - b) Has informed the other party as soon as possible about the occurrence of such an event.
23. Purchase Committee, State Health Society reserves the right to call for any information from the bidders, including Successful bidder, as it deems fit in the interest of the bidding process/ execution of the Supply Order and the bidders, including successful bidder, is bound to furnish the same within the stipulated time failing which State Health Society will be at liberty to take necessary action including rejection of bid(s)/ cancellation of Rate Contract/ forfeiture of EMD.
24. Purchase Committee, State Health Society, NHM, J&K makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this NIT.
25. The information contained in this NIT is selective and is subject to updation, expansion, revision and amendment. It does not purport to contain all the information that a bidder requires. Purchase Committee, State Health Society in its absolute discretion, but without being under any obligation to do so, may relax/ change/ modify the terms and conditions including scope of work in any exigency, excluding fundamental changes/ basic conditions, after approval of the same by the Mission Director, National Health Mission, J&K. Such updation/ change/ modification shall be uploaded on the website(s) www.jknrh.com and www.jktenders.gov.in and it will become part and parcel of the NIT.
26. Purchase Committee, State Health Society is competent and reserves the right to consider, ignore, or reject all or any of the bids received in response to this NIT at any stage, without assigning any reason what so-ever.
27. **Dispute Resolution:**

In case of any dispute/ difference or doubts or any other issue that may come up during the course of contract/ supply, the matter shall be referred to the Mission Director, NHM, J&K who will appoint an officer as Sole Arbitrator for the dispute, who will not be related to this contract for resolution of the dispute. The Arbitrator shall deal with the grievance expeditiously, as possible and shall endeavour to dispose it off, within thirty days from the date of its submission. If the officer designated as Arbitrator fails to dispose off the grievance filed within the period or if the successful bidder or the Purchase Committee or any other person is aggrieved by the order passed by the Arbitrator, he/ it may file an Appeal before the Mission Director, NHM, J&K being the final Appellate Authority whose decision shall be final and binding upon all the Parties.
28. Bidders that are found to be canvassing, influencing or attempting to influence the concerned in any manner, including offering bribes or other illegal gratification to any officer/ official of the State Health Society, NHM, J&K, for getting the Rate Contract issued in its favour can be disqualified from the process at any stage without any notice in this regard.
29. All the Legal proceedings that may arise at any time shall be subject to the exclusive jurisdiction of Courts of J&K State only.

30. All the Terms and Conditions from 1 to 29 are applicable for the tendered items and forms an integral part of the NIT.

Sd/-
Financial Advisor & CAO
NHM, J&K

UNDERTAKING:

I/ we do have read and understood all the above-mentioned terms and conditions and hereby agree to abide by all these terms and conditions.

In acceptance
Sig. & Seal of the Bidder
alongwith Full address
Contact No.:
e-Mail ID:

Annexure “A”

(To be typed on letterhead of bidder)

S. No.	Particulars	Details
1.	Complete Details of Bidder	
1.a	Name	
1.b	Complete Address	
1.c	Contact No.	
1.d	e-Mail ID	
1.e	PAN (documentary evidence to be enclosed)	
1.f	VAT/ TIN Registration Certificate No. (documentary evidence to be enclosed)	
2.	Whether Registered with the Health & Medical Education Department, J&K	
2.a	If Yes, mention Registration No. (documentary evidence to be enclosed)	
3.	Complete Details of Authorized Signatory (as per clause 9 & 10 of the Terms & Conditions)	
3.a	Name	
3.b	Designation	
3.c	Complete Address	
3.d	Contact No.	
3.e	e-Mail ID	
3.f	PAN (documentary evidence to be enclosed)	
4.	Affidavit on Rs.100/- stamp paper duly attested by 1st Class Magistrate	Whether enclosed or not
5	Whether Member of Pest Control Association of India (PCAI)/ Indian Pest Control Association (IPCA) (documentary evidence to be enclosed)	Whether enclosed or not
6.	Valid license to stock and use restricted insecticides for commercial pest control Operations issued by the by the competent authority from Agriculture Department J&K (Ministry of Agriculture)	Whether enclosed or not
7.	License to sell, stock or exhibit for sale or distribution of pesticides issued by the by the competent authority from Agriculture Department J&K (Ministry of Agriculture)	Whether enclosed or not

8.	Experience in handling Anti-Rodent, termite control and insect control operations, duly supported with completion certificates, in Govt./ Semi Govt./ Public Sector undertakings duly issued by the Competent Authority	Whether enclosed or not
9.	Experience of handling similar projects in healthcare Institutions	Whether enclosed or not
10.	Certificate of registration under ESIC/ EPF	Whether enclosed or not
11.	Certificate of registration with Labour Deptt	Whether enclosed or not
12.	ISO Certification	Whether enclosed or not
13.	Details of Tender Fees	
13.a	DD Amount	
13.b	Issuing Bank & Branch	
13.c	No. & Date	
14.	Details of Tender Fees	
14.a	EMD Amount	
14.b	Issuing Bank & Branch	
14.c	No. & Date	

In acceptance
Sig. & Seal of the Bidder
alongwith Full address
Contact No.:
e-Mail ID:

Annexure “B”

(To be typed on letterhead of bidder)

UNDERTAKING

To

The Mission Director,
National Health Mission,
Jammu and Kashmir

Subject: NIT for Anti-Rodent, Termite and Insect Control activities

Sir,

1. I/ We hereby agree to abide by all terms and conditions laid down in tender document.
2. This is to certify that I/ we before signing this bid have read and fully understood all the terms and conditions and instructions contained therein and undertake myself/ ourselves abide by the said terms and conditions.
3. I/ we agree to abide by the tendered terms & conditions.
4. I/ we declare that our financial position is sound and we are competent to execute the supplies as & when allotted.
5. I/ we declare that we will not ask/ expect any financial assistance from the Govt. of Jammu & Kashmir State.
6. We will execute the supplies strictly in accordance with the approved specifications, if approved in our favour

In acceptance
Sig. & Seal of the Bidder
alongwith Full address
Contact No.:
e-Mail ID: